

## Objectives of the Programme

Excellence in career occurs when individual brilliance of employees is synchronized with positive work ambience in the institute. When more individuals stand out, overall performance of the institute booms. The greatest barriers to personal growth and development is that they fail to understand their strength due to the self-imposed barriers. Objective of this training programme is to help the participants to break the self imposed barriers to discover their inner potential and its effective utilization in their career to be one step ahead day by day.

## Programme Content

- Individual Excellence for Career Effectiveness
- Be a smart employee
- Be different and make the difference by breaking the barriers
- Unwind to rewind to be inspired and to create better output
- To identify the Care-Taker in you and to enrich it
- Time and Stress management

## Methodology

Following training methods will be applied to improve the effectiveness of the training programme.

- Presentations with group dynamics
- Group Discussions
- Role-plays
- Facilitation for self introspection and learning
- Case-studies and Management games
- Action-planning

The training programme will be of in-house and interactive in nature and the sessions may extend beyond office hours.

## Eligibility

This training programme is intended for technical and administrative staff of Govt./Govt. controlled technical institutions in Kerala.

## How to Apply

Duly filled in applications in the prescribed format, sponsored by the competent authority may be sent to the Co-ordinator so as to reach on or before November 20. Outstation participants may also send an advance scanned copy of the application through e-mail.

## Certificate of Participation

Certificate of Participation will be issued to all participants on successful completion of the programme.

## Registration Fee

There shall be no registration fee for participants from Government and Govt.-controlled institutions. Participants from private self-financing institutions are required to pay a registration fee of Rs.1000/- for attending the training programme.

## Accommodation

For outstation candidates, accommodation can be arranged on request.

## Resource Persons

Sessions of the training programme will be handled by well-experienced HRD trainers.



## Government Engineering College, Idukki

### Training Programme on *Enhancing Individual Excellence for Career Effectiveness*

**November 25 – 28, 2013**

### Application Form

Name :

Age in years :

Designation :

Department :

College :

Address for  
Communication :

Phone: Office :

Residence :

Mobile :

Email:

- Total working experience: .....years
- Whether accommodation required: Yes/No
- Whether attended similar training programme:  
Yes/No

The information given above is true to the best of my knowledge and belief. If selected, I will attend the course for the entire duration.

Signature of the candidate

Date:

## **Sponsorship**

Mr./Ms.....  
is hereby sponsored to attend the Training Programme. on *Enhancing Individual Excellence for Career Effectiveness*, conducted at Government Engineering College, Idukki. If selected, he/she will be permitted to attend the programme for the entire duration.

Signature of the Head of Institution                      Office seal  
Designation:                                      Date:

## **Important dates**

Last date for receiving applications  
*20 November, 2013*

Course duration  
*25 - 28 November, 2013*

## **Address for Communication**

Dr. C. Sathish Kumar/ Prof. Shajahan E. S.  
Dept. of Electronics & Communication Engg.  
Government Engineering College  
Painavu, Idukki – 685 603

Email: kumarcsathish@gmail.com/  
shajes2007@gmail.com

Mobile: 94476 37773, 94475 94170

www.gecidukki.ac.in

## **About the College**

Government Engineering College Idukki (GECI), one among the prestigious technological institutions under the Technical Education Department of Government of Kerala, is located at Painavu, Idukki. The institute is affiliated to Mahatma Gandhi University. The college offers 5 undergraduate programmes and 4 post-graduate programmes in engineering. The college is funded under the TEQIP-Phase II program, sanctioned by Ministry of Human Resource Development, Government of India. The college has state- of-the-art laboratory facilities, library with more than 10000 volumes, ICT-enabled class rooms, electronic subscription of journals, to name a few. The misty environs of the campus surrounded by the Idukki wildlife sanctuary and refreshing mountains adds to the beauty and makes it ideal for the pursuit of higher education. The Idukki Dam is just 7 km from the campus

## **Idukki – “The Eco Friendly Power House of Kerala”**

Idukki is the green paradise nestled among the mountains of the Western Ghats. The mountain district is the most picturesque in the state by the green glaze of alluring vegetation and pleasant climate. The place is also a well-known hill station with many tourist attractions like the Munnar Hill Staion, Thekkady Boat landing, Periyar Wild Life Sanctuary, Idukki Arch Dam and Waterfalls. Clean and pristine, enchanting and hypnotizing, the land is filled with history and culture.



## **Training Programme**

on

## **Enhancing Individual Excellence for Career Effectiveness**

**November 25 – 28, 2013**

**Sponsored by  
TEQIP Phase II**



**Co-ordinators**

**Dr. C. Sathish Kumar  
Prof. Shajahan E. S.**

**Organised by**

**Dept. of Electronics & Communication Engg.  
Government Engineering College  
Painavu, Idukki – 685 603**