

**MINUTES OF THE 10<sup>th</sup> MEETING OF THE BoG**  
**GOVERNMENT ENGINEERING COLLEGE IDUKKI, PAINAVU.**  
**(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)**

**Date: 25-08-2014    Venue: Mascot Hotel, Trivandrum    Time: 10.30 hours**

**Members Present**

1. Prof. A. Veeraragavan, IIT Madras, Chennai, Chairman
2. Dr. J. Letha, Director of Technical Education
3. Dr. V. Gopakumar, Director, SPFU, Kerala
4. Prof. Santhakumari, Joint Director, Technical Education
5. Prof. K. P. P. Pillai, AICTE Nominee
6. Prof. Abraham T Mathew, NIT Calicut, Government Nominee
7. Mr. M. Sherif, Additional Secretary, Higher Education
8. Mr James Joseph, Joint Secretary, Finance Department
9. Dr. Ashalatha Thampuran, Mentor
10. Dr. J. David, Principal
11. Dr. C. Sathish Kumar, Faculty Representative
12. Sri. Sumesh Divakaran, Faculty Representative

Dr. A. Veeraragavan, Chairman, Board of Governors presided over the meeting. At the onset the Chairman welcomed the members.

Thereafter the items as per the agenda note were taken for discussion and approval.

**Minutes**

**Part A**

**Procedural**

**Item No.A1: Confirmation of minutes of 9<sup>th</sup> Meeting of BoG held on 17-02-2014.**

Minutes of the 9<sup>th</sup>BoG meeting held on 17-02-2014 was read and confirmed.

**Item No.A2: Report on the action taken/action pending on the pertinent decisions in the Minutes of the 9<sup>th</sup> Meeting of the Board of Governors held on 17-02-2014 at GEC Idukki.**

The Principal reported the action taken on pertinent decisions in the minutes of 9<sup>th</sup> meeting of the Board of Governors held on 17-02-2014.

The BoG meeting approved the report.

**BoG made the following suggestions:**

1. Experts from CUSAT/NITs and other reputed universities may be invited for conducting courses on Research Methodology and under Visiting Faculty programs
2. Faculty members shall identify the short term courses/workshops organized in IITs/IISc and NITs and attend them during semester break.
3. Feedback from the students attending remedial classes is to be presented in the next BoG meeting.
4. The list of publications resulting from the student projects may be presented in the next BoG meeting.
5. For completing the cancelled packages, procurement co-ordinator shall contact other TEQIP institutions and follow the procedure to be followed to procure the same items.
6. KEL has supplied generators to Polytechnic Colleges. For purchasing new generator set KEL may be contacted
7. Feasibility study for setting up an E-Library with E- Reader lending facility in the College Library may be initiated.
8. For in house programmes, the name of the resource persons should also be listed in addition to the names of the coordinators.
9. While conducting courses/workshops, the number for students/faculties participated in the courses may be reported. The particulars of the PEO's and PO,s may also be furnished for each of the courses/workshops organised.  
Proposal for recruiting Adjunct /Contract faculty to the college is to be submitted to Higher Education departments to reduce the shortage of experienced faculty to handle P.G.
10. Class. The remuneration may be fixed as equal to the starting salary of an Assistant Professor, as per norms.
11. Industry Interaction Programmes as well as IIC programmes should be intensified.
12. Revised SAR is to be prepared for NBA accreditation reflecting the changes in faculty and infrastructure.

**Part B**

**Discussion, consideration and Ratification**

**Item No.B1: Consideration of the various procurement packages cancelled till date.**

The BoG discussed the cases in detail and approved the cancellations as per the details given in **Appendix B1**.

**Item No. B2: Consideration of newly created procurement packages**

The BoG discussed the proposals in detail and the list as approved by the BoG is given in **Appendix B2**.

**Item No. B3: Ratification of the various in house training programs for the faculty, technical staff and administrative staff.**

The BoG ratified the in house training programs for the staff as per the **Appendix B3**.

**Item No. B4: Ratification of the various in house training programs for the students.**

The BoG ratified the in house training programs for the students as per the **Appendix B4**.

**Item No. B5: Ratification of the various training program attended by faculty, technical and administrative staff outside the institution.**

The BoG ratified the training programs attended by faculty, technical and administrative staff outside the institution as per the **Appendix B5**.

The BoG ratified the list given in the **Appendix B6**.

**Item No. B6: Ratification of purchase of consumables and minor items for the TEQIP office.**

The BoG ratified the purchase of consumables and minor items for the TEQIP office as in **Appendix B6**.

**Part C**

**Reports**

**Item No. C1: The status of fund position as on 31-07-2014.**

Principal explained the status of fund position as on 31-07-2014, and also presented category wise expenditure as presented in Report C1.

**Item No. C2: The status of faculty position as on 20-08-2014**

Principal presented the status of faculty position as on 20-08-2014. BoG reiterated its deep concern on shortage of senior faculty members.

**Item No. C3: Status of the construction projects as on 20-08-2014.**

Principal reported that the construction of academic block 1 is completed and work is progressing for the completion of academic block 2. Ladies Hostel Block 1 is functional and work is progressing in Ladies Hostel block. Inauguration of completed blocks is planned in the third week of October 2014.

**Item No. C4: Status of GECIAN National conference.**

The Principal reported that GECIAN National Conference was organized successfully with good participation of researchers, students and Faculty.

**Item No. C5: Transfer and Posting for TEQIP after 9<sup>th</sup> BOG meeting.**

Principal briefed about the transfer and postings of key positions made after 9<sup>th</sup> BOG meeting. The changes reported were ratified by the BoG.

**Item No. C6: Status of the new PG/UG programs as on 20-08-2014**

Principal explained that most of the Faculty members were transferred and SAR should be prepared afresh. BoG suggested to prepare new SAR by utilizing the experience of newly joined faculty members who were previously involved in SAR preparation and accreditation activities in other institutions.

**Item No. C7: Report on remedial classes.**

Principal presented the report. The BoG suggested to get feedback from students about the remedial classes.

**Item No. C8: Result Analysis**

Principal presented the result analysis. BoG expressed concern over the low pass percentage.

**Item No. C 9: Major Challenges Faced**

Principal presented that senior faculty positions are lying vacant and this has affected the academic performance and also slowed down infrastructure development of the college. Staff shortage is affecting the efficient utilization of Library facility and hostel facility. BoG suggested to send a proposal to Higher Education department to recruit appropriate Adjunct / Contract Faculty with a remuneration equivalent to starting salary of assistant professors. BOG also suggested to explore the possibility of setting up E-Library to extend the library facility.

**Other items with the permission of the Chair**

1. BoG approved to include Prof. Jalaja M J, in the BoG as Faculty representative in place of Prof. C. Sathish Kumar transferred.
2. Request from TEQIP office Staff for enhancement of remuneration is rejected.
3. BoG approved the international travel request from Prof. Philumon Joseph, AP (CSE) for presenting paper at Malaysia.