# KEAM 2021 Admission Procedure for all candidates allotted for admission to GEC Idukki:

# Step 1: Visit GECI website, register and upload all documents.

- 1. Visit Govt. Engineering College Idukki Website www.gecidukki.ac.in
- 2. Under "News Updates" there will be a link available for doing the online registration for 2021 admission.
- 3. Click the link to open the registration page.

Or you can directly visit <a href="https://geci.etlab.in/registration">https://geci.etlab.in/registration</a>

(Link to modify your profile - https://geci.etlab.in/registration/default/editdetails)

### Online Registration Procedure for 2021 admission.

- 1. Choose M.Tech (ALL)
- 2. Fill up all the fields in the form.
- 3. Bank account details are necessary to process any refund requests in future.
- 4. Upload scanned copies of all the required documents.
- 6. If hostel admission is needed, give "YES" in the corresponding field
- 7. After filling all the fields, put tick mark on the declarations and submit
- 8. You will receive a reference number from the college after successful registration. Please note down the reference number or keep a photo of the same.
- 9. You will get the same reference number as SMS and Email. If the email is not found in the Inbox, check the SPAM folder too.
- 10. Keep reference number for further admission procedure.
- 11. When you visit the college for admission, bring the originals and copies of all the uploaded documents for verification.

## Step 2: Admission Procedure at GEC Idukki

- 1. After completing the online registration as per the above instructions, students have to come to Government Engineering College Idukki, in person on the nofiled date of admission. Only one person is allowed to accompany the student to the venue of admission.
- 2. The individuals will be permitted to enter the college after thermal scanning.
- 3. You can collect the token on informing the **online registration reference number** from the registration counter (**Counter No. 1**).
- 4. Move to the CCF (Counter no. 2) for verification of the data entered during online registration.
- 5. Submit the original documents for Academic and Document Verification
- 6. Once verification is over go to the fee payment section (Counter No. 3 Office HA Section) to pay the government fees.
- 7. Then proceed to **Counter Number 4 Conference hall** to complete other formalities like admission register entry and payment of other fees mentioned in the fees structure and complete the admission process.
- 8. On successful completion students and parents will receive an Email with admission slip along with the login details to the GEC Idukki Campus Management Software.
- 9. Please leave the campus after completing the admission formalities.

### **Contact Info:**

E-mail - admission@gecidukki.ac.in

Phone - 04862 - 232250 (10 AM to 5 PM)

# LIST OF DOCUMENTS TO BE PRODUCED

Candidates who get allotment will have to report before the Principal/Head of the Institution concerned for admission on the dates notified with the following documents in ORIGINAL:

- 1. Allotment letter and Fee receipt.
- 2. Nativity Certificate in original (as per Annexure D in M. Tech Prospectus)
- 3. Engineering Degree certificate and all Mark lists.
- 4. Those who are appearing for final examination in this year must produce mark lists up to 6th Semester for B.Tech. Confirmation of admission of such candidates shall be subject to the production of the qualifying degree certificate before the date stipulated by the affiliated University.
- 5. GATE Score card (for Candidates with valid GATE Score)
- 6. Candidates who have completed their B.Tech. or equivalent degree from a non-Kerala University or a foreign university, shall produce an equivalency certificate from the APJ Abdul Kalam Technological University.
- 7. Non-Creamy Layer Certificate or Income Certificate and Community Certificate issued by the village officer for candidates who claim eligibility under SEBC (OBC) quota.
- 8. Community Certificate issued by the Tahsildar for candidates who claim eligibility for reservation under SC/ST quota.
- 9. The candidates who belong to the OEC category should submit the community and Non Creamy Layer Certificate or Income Certificate issued by the Tahsildar / Village Officer.
- 10. Sponsored candidates, if any, will be admitted as per relevant Government Orders.
- 11. Transfer Certificate and Conduct Certificate (not older than six months) issued from the institution last attended.
- 12. Two copies of passport size photographs of the candidate.
- 13. Differently abled certificate (if applicable).
- 14. Diploma Certificate for B. Tech Lateral Entry students.
- 15. EWS quota Only for forward communities having income not above 4 lakh or should produce AAY/PHH certificate.

( Students are requested to take 2 sets of copies of relevant documents listed above for their future use as originals will be kept at the institute till they leave the institute)

Applicable fees shall be collected later.

Sd/-PRINCIPAL